



1. INITIAL ISSUE INFORMATION

<i>Enter Unique ID for Issue Number</i>	<i>Enter Risk ID (if from Risk Mgt. Log)</i>	<i>Provide a complete description of the issue.</i>	<i>Enter the name and/or title of the team member responsible for the issue.</i>	<i>Enter the priority as: High Medium Low</i>	<i>Enter the date the issue was identified.</i>
Issue Number	Risk Number	Issue Description	Responsibility	Priority (H/M/L)	Date Opened
I-01	R-01	Price changes, which are volatile and can change on a weekly basis, are embedded in the programming code and will adversely affect profit calculations if not continuously updated.	Price Group Manager	Medium	2/12/2016
I-02	R-02	Key vendor on Supplementary Invoicing Package is experiencing cash flow problems.	IT Vendor Management	High	2/19/2016

2. ISSUE ASSESSMENT DATA

LEGEND

<i>Enter the impact as: High Medium Low</i>	<i>List the specific impact the issue could have on the business requirements, project schedule, budget, or quality, among potential impacts.</i>	<i>Issue Type: development; infrastructure; database; Prod. Support; Business Unit Funding</i>	<i>Enter the target resolution date.</i>
Impact (H/M/L)	Impact if not Resolved	Issue Type	Resolution Date
Medium	Complex calculations can often be changed on a daily basis. Current design of business rules makes this a difficult , time-consuming and costly process.	Development	2/12/2016
High	Vendor has potential to go out of business in about 6 months.	Development	3/2/2016

3. ISSUE RESPONSE / ACTION

<p><i>List the resources and estimated work days that will be required to resolve the issue.</i></p>		<p><i>Enter the alternatives or recommendations for consideration by management.</i></p>	<p><i>State action taken to resolve issue: Approve; Approve with changes; Disapproved; Need additional information.</i></p>
Required Resource	Work Days	Alternatives / Recommendations	Management Action
<p>Developer Database Mgr. Business unit</p>	<p>12 6 10</p>	<p>The following options exist: Option 1 - remove embedded business rules and move to database as stored procedures. Option 2 - Establish a secondary table in the database to include all business rules.</p>	<p>Approve Option 1.</p>
<p>IT Vendor Mgr.</p>	<p>12</p>	<p>The following options exist: Option 1 - Continue weekly assessment of vendor status. Option 2 - Create bid package for Invoicing Package and submit to 3 vendors for bids to 1) pickup work if vendor defaults, 2) submit complete bid for entire package; 3) work with current vendor to offload critical processing. Option 3 - Move Supplementary Invoicing Package to Phase II of project.</p>	<p>Need additional information on Option 2 before making decision.</p>